

**Assumption of Project by Contractor**

Date \_\_\_\_\_

I, \_\_\_\_\_, the contractor for \_\_\_\_\_,  
(contractor name) (company name)

whose company license number is \_\_\_\_\_, am notifying the City of  
(company license number)

Pensacola of my company's intent to assume responsibility of all work being completed at the address

\_\_\_\_\_ under permit number \_\_\_\_\_.  
(address of job) (permit number)

**The scope of work to be completed is as follows:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Job Cost:** \_\_\_\_\_

**I understand that by replacing the previous contractor, I am assuming responsibility for all outstanding inspections for code compliance as well as work to be completed as agreed upon in my contract with the property owner. I am also aware that I am required to manually add the permit to my account on MGO to request inspections and upload supporting documents.**

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Contractor's Name (Print or Type)

**STATE OF FLORIDA, COUNTY OF \_\_\_\_\_**

Sworn to (or affirmed) and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_, who is personally known \_\_\_\_ or has produced  
identification.

Type of ID Produced \_\_\_\_\_ .

\_\_\_\_\_  
NOTARY'S SIGNATURE as to Owner or Agent's Signature

(Notary's Stamp)

Please remit in person, upload to permit in portal, or send via e-mail to [inspections@cityofpensacola.com](mailto:inspections@cityofpensacola.com).